

# COVID-19 Operations Written Report for Lassen View Union Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Lassen View Union Elementary School District	Jerry Walker Principal / Superintendent	jwalker@lassenview.org (530)527-5162	

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On Sunday, March 15th, the decision was made to close school for a few weeks. Those few weeks led to more weeks, and ultimately, school never reopened for the 19-20 school year. By Wednesday, March 18th, all teachers prepared work packets for student pick-up. At the same time, Chromebooks were on student desks with those work packets for students to take home. All logins to web-based learning products went home with students. Teachers were available by email and all staff quickly used or learned Zoom Meetings. For the rest of the school year, teachers set up Zoom meetings for lessons and guided practice as well as by email to answer questions. We had a total of 3 packet pick-up days and one final collection of student work and Chromebooks. We were told that hot spots from the California Department of Education might be sent to our county office for students who had limited or no service, but that never happened.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

For these student populations, the work packets that were sent home were modified to meet the needs of the subgroups. Our Resource Specialist teacher had Zoom meetings with students on IEP's and some students with remedial needs. Phone calls were made home to Spanish speaking families to help assist with questions parents had. Meals were delivered from school to home to as many as 105 children Monday through Friday most weeks. Many of the meals delivered were to these particular subgroups.

For English Language Learners, we also have a license for Imagine Learning which targets language development. For those students with internet access, their logins were sent home.

In mid-April, teachers made contact with every student in their class to check on academics and mental health. Those reports were forwarded to administration. That led to some additional contact with families who had questions and/or additional needs.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Our staff did nothing short of an amazing job during school closure. Every teacher immediately made Zoom Meetings available for all students in his/her class multiple times per week. Work packets were put together to support student learning and teachers made themselves available by email in addition to the Zoom Meetings. Packets were turned in and staff provided feedback to students and parents. Many parents reached out for assistance and staff responded right away. Many parents were communicating being overwhelmed and our school made it clear to just do the best they could. Feedback from numerous families expressed appreciation for how communicative and available their child's teacher was.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

In addition to work packets and Chromebooks being available by the Wednesday after school was closed (March 18th), meal service began. Some additional school staff members were trained and assisted with meal prep for the rest of the school year. Our kitchen staff did a TREMENDOUS job of coordinating deliveries from vendors, provided a wide array of both hot and cold food, and worked Monday through Friday for almost every week between March 18th and June 3rd. Families picked up food between 11:30 and 12:30 at our cafeteria or had food delivered by other school staff. The average amount of meals served per day was just over 200 with 100 of those being delivered directly to student residences. This was a very positive service provided for many families in our community.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Our school did not provide any supervision of students during the pandemic.